

**FFURFLEN GAIS STONDINAU
 TRADE STAND SCHEDULE**

TRADE EXHIBIT REGULATIONS AND RISK ASSESSMENT FORM

1. All trade exhibitors must complete the attached Entry Form, and send with appropriate entry fee to the Trade Stand Secretary on or before: **20th May 2019**. (earlier please if free inclusion in the trade stand listing within the catalogue is required)
2. Exhibitors are not allowed to sub-let any portion of the space allotted to them.
3. The allocation of positions for stands rests entirely with the society, but the officials will endeavour, as far as possible, to meet any special wishes expressed by the exhibitor.
4. Exhibitors will be strictly confined to the space allotted and paid for.
5. The society will not be responsible for any damage, breakage or loss arising from any cause, either in transit or during exhibition.
6. The society will not be responsible for any accident that may arise from machinery, etc., belonging to any exhibitor.
7. No exhibitor will be allowed to excavate in any part of his stand without permission from the secretary. The cost of reinstating and making good must be defrayed by the Exhibitor.
8. Exhibitors will be allowed free tickets to the Show for themselves and assistants as follows:

Up to 9m (30ft.) frontage	2 tickets
Over 9m (30ft.) frontage	4 tickets
9. All Exhibitors to clear the Showground within Three Days after the Show.
10. Sites will not be reserved until entry fees are received.
11. Aberystwyth Agricultural Show committee give prior notice that whilst the public are present on your Trade Stand it is the direct responsibility of the Trade Stand in question to have full cover in respect of public liability cover.
12. All trade stands to be set up by **8.30am** at the latest. Anyone wishing to erect their stand on the Friday prior to the show should note that the gates will be closed at **8.30p.m.** by field security.
13. The show Ground is on Farm Assured land. All dogs must be wormed and kept on a lead.

SPECIAL 'A'

A Perpetual Challenge Cup, presented by: The Aberystwyth Town Council, will be awarded for the Best Trade Exhibit.

Sioe Sir Ceredigion ABERYSTWYTH Ceredigion County Show
Health and Safety Risk Assessment Form

Please look over this form and complete or use one of your own

Name of person / Trade Stand:

Do you hold public liability insurance to cover you attendance at the show.
 Please quote your policy number
 and bring a copy of your certificate with you on show day.

Part 1 - Tick appropriate box	Yes	No	N/A
Are electrical items of equipment subject to PAT and up to date.			
Are any scaffolds or ladders used inspected			
If you have answered 'NO' to any of the above take the required action.			

Part 2 - Safety Assessment (tick the box if the hazard is present)

Slips, trips and falls		Confined Spaces	
Falls from Height		Dust	
Falling Objects		Fumes	
Hazardous Substances		Noise	
Heat/Fire / Explosion		Vibration	
Violence		Electricity	
Food preparation storage		Radiation	
Overturn / collapsing		Contamination	
Manual handling		Adverse Weather	
Vehicles		Temperature	
Risk to you from work of others		Work Equipment	
		Risk to others of your work	

Others (please specify)

Circle any ticks for hazards that are deemed significant and for which there are no (or inadequate controls)

If you have circled any hazards , part 3 needs to be completed and additional control measures must be implemented prior to commencing work

Part 3 - Additional assessment for identified risks			
Hazard identified from previous page	Persons that may be harmed	Additional identified control measures	Residual Risk (H, M, L)
This is a declaration that suitable control measures have been applied prior to commencement of this activity			
Responsible Person(s)		Signature	Date
Part 4 - End of Job Review			
Was there anything that could be done safer		Yes	No
Has the work created new hazards?		Yes	No
Comments:			

The Entry Fees are as follows:

1.	Stand frontage	3m minimum (10ft)	£40.00
2.	Stand frontage	4.5m (15ft)	£50.00
3.	Stand frontage	6m (20ft)	£70.00
4.	Stand frontage	7.5m (25ft)	£80.00
5.	Stand frontage	9m (30ft)	£100.00
6.	Stand frontage	12m (40ft)	£120.00 *
7.	Stand frontage	15m (50ft)	£150.00 *

Anything over 15m (50ft.) £5 per meter thereafter.

Standard depth of 7.5m (25ft) are available for all stands up to 9 metres

** There are a limited number of 40ft depths available for stand frontage 12mtrs (40ft) or over.*

Please add an extra £30 if you require a 40ft depth. Early bookings are advisable if you require 40ft depths as these will be allocated on a first come first serve basis.

Name of Business / Individual

Length of Frontage required

Depth of Stands 7.5m standard with exception of 12-15mtr (40-50ft) stands *(see above)

Please state the products you wish to sell / display / promote

Entry Fee Enclosed: £

Please tick payment method

Please make Cheques payable to: "Aberystwyth and Ceredigion County Show"

BACS payment details: Aberystwyth and Ceredigion County Show

Barclays Bank Aberystwyth Branch Sort code: 20-18-41 Account Number: 73244490

If paying by BACS please state Trading Name with the payment.

Address:

Tel No. (.....)

e.mail:

I the undersigned, having read the rules and regulations governing the acceptance of entries of trade exhibits at the Aberystwyth and Ceredigion County Show, and the safety policy statement, hereby give notice to exhibit at the show and agree to abide by such rules, regulations and policy.

Please return to Trade Stand Secretary:

TS 2019

Mr Jonathan Little, Rhyd y Gôf Uchaf, Creuddyn Bridge, Lampeter SA48 8BA

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